

**Auburn Undergraduate Chapter of the
International Textile and Apparel Association**

Constitution

ARTICLE I

Name

The name of this organization shall be the Auburn Chapter of International Textile and Apparel Association (ITAA).

ARTICLE II

Purpose

- Section 1. The Auburn Chapter of the International Textile and Apparel Association (ITAA) shall be a non-commercial association of college students organized within the College of Human Sciences. The purpose of the Auburn Chapter of ITAA shall be to promote the apparel and textile industry through shared interests and professionalism.
- Section 2. The International Textile and Apparel Association (ITAA) Affiliation will:
- a. Provide opportunities for professional development and networking among individuals with a commitment to working in the textile and apparel field.
 - b. Provide members with current textile and apparel industry information.
 - c. Inform members about occupational and internship possibilities in the field.
 - d. Generate enthusiasm for the field and foster professionalism among members.
 - e. Promote textile and apparel programs worldwide.

ARTICLE III

Membership

- Section 1. Any Auburn University student registered in the Apparel Merchandising, Design and Production Management Curriculum may become a member.
- Section 2. No university student may be denied membership on the basis of race, creed, sex, age, national origin, or handicap.
- Section 3. An active member who is in good standing must pay full annual dues except for those who are in school less than two semesters, who pay for semesters attended.
- Section 4. Members shall have the right to:
1. Entrance to all meetings.
 2. Vote on all matters brought before the organization.
 3. Hold office
 4. Any other rights of the members in good standing bound by this constitution.

ARTICLE IV

Officers

- Section 1. The elective officers shall be a President, Vice President, Secretary, and Treasurer. These shall constitute the Executive Board.
- Section 2. Other officers shall be appointed as needed by the Executive Board.
- Section 3. Qualifications for the officers shall be:
- a. The President shall be of junior or senior standing and a member of the organization for at least one year.
 - b. The Vice-President shall be of sophomore, junior, or senior standing and a member of the organization for at least one year.
 - c. The Secretary may be of any class standing.
 - d. The Treasurer shall be of sophomore, junior, or senior standing and a member of the organization for at least one year.
 - e. The committee chairs may be of any class standing and are not required to commit to a full two semesters of office.
 - f. All elected officers shall have at least a 2.5 ungapped gpa at the time of the election and during the term of office.
- Section 4. Officer Elections
- g. The President, Vice-President, Secretary, and Treasurer will be elected during the first half of spring semester. Names will be placed on the ballot through nominations and/or through letters of intent.
 - h. Members may only run for or be nominated for offices for which they qualify.
 - c. Members may only run for one office per year.
 - d. The term of office is one year. An officer may run for and be re-elected to an office for a subsequent year if applicable officer qualifications are met.
 - e. A ballot will be presented to the members at a designated meeting containing a list of offices and members nominated for each office. Election shall be by secret ballot.
 - f. A majority (50% plus one) of affirmative votes of active members present is required to elect officers.
 - g. In situations where a tie occurs, a run-off will be held. A majority of affirmative votes will be required to declare a winner.
 - h. If a decision cannot be reached through run-off, the choice will be made by the Advisors and the President.
 - i. If a vacancy occurs in the office of President, the Vice President shall assume the office of President. If vacancies should occur in other elected offices, the Executive Board will accept nominations for a replacement and will oversee elections of a member to that office for the term remaining. This officer shall be bound by all duties prescribed for the office in this Constitution.
 - j. Newly elected officers shall work with the officers in their respective positions throughout the remainder of Spring Semester to become familiar with the duties of the office. The new officers will officially take over their positions at the conclusion of Spring Semester.

ARTICLE V

Duties of Officers, Committee Chairs, and Advisors

Section 1. Duties of Officers

- a. The President shall preside over all meetings of the organization. He/she shall call Executive Board meetings as needed. Committee chairs shall report to the President or designee. The President meets regularly with the student and faculty advisor to develop the organization's agenda.
- b. The Vice President will oversee the Reception Committee which will organize social events. The Vice President will serve in the President's stead when the President is absent from events and will serve as Acting President in the incidence of a vacancy in the office of President.
- c. The Treasurer shall keep accounts, deposit the organization's funds, make expenditures, oversee the Fund- Raising Committees, and maintain the budget. Responsibilities will also include organizing fund-raisers and promotions.
- d. The Secretary will coordinate membership in conjunction with the President and will oversee correspondence and maintenance of the ITAA bulletin board. Responsibilities will also include meeting notices and posting of meeting minutes. The Secretary will act as organization Historian, which oversees records and the ITAA scrapbook.
- e. The committees will be as follows: Public Relations, Reception, Social, Fund-Raising, and any other committees as necessary. Committee chairs shall be appointed by the Executive Board. Each committee chair shall report to a designated member of the Executive Board.
- f. Officers are expected to attend all organization meetings, including Executive Board meetings. Officers are allowed one absence per semester, unless documentation of an emergency is presented to the Faculty Advisor. Officers missing more than one meeting per semester must meet with the Faculty Advisor and Department Head to determine the appropriate course of action which may include suspension from office.

Section 2. Duties of Committee Chairpersons.

- a. Committee chairs will oversee the activities and member participation of their committee.
- b. Committee chairs will report updates to their assigned officer periodically.

Section 3. Duties of Advisors

- a. The Faculty Advisor will assist with overseeing the ITAA affiliation, will be consulted when a decision cannot be reached, and will oversee meetings and events for which the Student Advisor cannot be present. Updates will be presented to the Faculty Advisor by the Student Advisor and the President.
- b. The Student Advisor will serve as a liaison between the ITAA student group and the Faculty Advisor, will oversee all meetings and events of the organization, and will act as the mediator in group discussions and elections. All decisions of the group will be approved by the Student Advisor and reported to the Faculty Advisor. In the absence of the Student Advisor, the Faculty Advisor will be consulted. The Faculty Advisor will have the right of final approval of group decisions.

ARTICLE VI
Committees

- Section 1. Committee Members
- a. Members of ITAA will indicate which committees they desire to work on via a selection sheet. The selections will be administered in the fall of the year for appropriate committees and be carried on through spring semester. Those committees appropriate for spring semester will be carried for that semester only.
 - b. All committees will aim to have equal membership and participation.

- Section 2. The Committees
- a. The Public Relations Committee will oversee publicity of organization events through The Plainsman, WEGL, UPC Calendar/Window, Eagle Eye News, monitors within Spidle Hall, and around campus. The Committee will design and distribute posters and announcements. The Committee Chair will report to the Vice President.
 - b. The Reception Committee will organize receptions following or preceding lectures, including the Grisham/Trentham Lecture or other guest speakers. The Committee is responsible for food, beverages, plates, napkins, cups, use of necessary equipment, set-up, and clean-up. The Committee Chair will report to the Vice President and President.
 - c. The Social Committee will organize social events each semester for the organization. These may include dinners and meetings held away from Auburn University Campus.
 - d. The Fund-Raising Committee will coordinate events to raise money for lectures and guest speakers, receptions, socials, and organization expenditures. The Committee Chair will report to the Treasurer.

ARTICLE VII

Time of the Meeting

- Section 1. ITAA meetings will be held at least once a month each semester at times to be decided upon by the Executive Board according to the scheduling of CAHS courses.
- Section 2. The President and/or Advisors may call a special meeting as needed.
- Section 3. Meeting times may be altered at the discretion of the Executive Board and upon approval of the Student and/or Faculty Advisor.
- Section 4. Executive Board meetings will be held as needed, decided by the President and/or the Student or Faculty Advisor.

ARTICLE VIII

Rules of Procedure

- Section 1. Officer Reports
- a. Officers should notify the President prior to the meeting time if they wish to deliver a report.
 - b. If an officer has not notified the President of the desire to deliver a report, the officer may acknowledge that desire at the time designated by the President for

- c. new or old business .
A Committee chairperson may deliver a report to the group following the same procedure as noted for officers.
- d. A member may make a report only during new business unless otherwise directed by an officer/committee chairperson/advisor.

ARTICLE IX
Constitution

Section 1. Amendments

- a. Amendments shall be proposed by any member considered in good standing.
- b. Amendments are to be presented to the Executive Board for review before being brought before the membership of the organization.
- c. Upon approval by the Executive Board, an amendment will be presented before the organization for voting.
- d. The amendment will be accepted with a two-thirds affirmative vote of the members present.
- e. A copy of the amended constitution will be directed to the Faculty Advisor of the organization to forward to the SGA Board of Student Organizations for approval.

Section 2. Member Privileges

- a. An updated version of the ITAA Constitution will be posted on the Department of Consumer Affairs Website at www.humsci.auburn.edu/cahs/student.
- b. Members are expected to comply with all conditions named in this constitution.